

NEXT DOOR SOLUTIONS TO DOMESTIC VIOLENCE
(A California Nonprofit Public Benefit Corporation)

FINANCIAL STATEMENTS
AND
SUPPLEMENTARY INFORMATION

Year Ended June 30, 2008 with Comparative Totals
for the Year Ended June 30, 2007

DATE RECEIVED:



AUDIT REVIEW #(s) 04409

Assigned To: Smart

Date Reviewed: 1/12/09

Reviewer's Initials: RS

Date Review(s) Completed: 1/21/09

SECTION I
FINANCIAL SECTION
FINANCIAL STATEMENTS

Our audit was conducted for the purpose of forming an opinion on the basic financial statements of Next Door Solutions to Domestic Violence taken as a whole. The accompanying schedule of expenditures of federal and other governmental awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Berger/Lewis Accountancy Corporation

BERGER/LEWIS ACCOUNTANCY CORPORATION
San Jose, California
December 22, 2008

NEXT DOOR SOLUTIONS TO DOMESTIC VIOLENCE
(A California Nonprofit Public Benefit Corporation)

STATEMENT OF ACTIVITIES

Year Ended June 30, 2008 with Comparative Totals for the Year Ended June 30, 2007

	2008			2007
	Unrestricted	Temporarily Restricted	TOTAL	TOTAL
SUPPORT AND REVENUE:				
Support:				
Contributions	\$ 448,187	\$ 474,831	\$ 923,018	\$ 638,956
Contributions In-Kind	285,561	-	285,561	238,223
Special Events	57,971	-	57,971	58,872
Less: Direct Expenses	(32,889)	-	(32,889)	(20,989)
United Way Support	-	-	-	26,877
Total Support	<u>758,830</u>	<u>474,831</u>	<u>1,233,661</u>	<u>941,939</u>
Revenue:				
Government Grants	1,511,153	-	1,511,153	2,193,734
Program Service Fees	91,745	-	91,745	143,492
Other Income	7,404	-	7,404	25,987
Interest and Dividends	19,255	-	19,255	6,791
Total Revenue	<u>1,629,557</u>	<u>-</u>	<u>1,629,557</u>	<u>2,370,004</u>
Total Support and Revenue	<u>2,388,387</u>	<u>474,831</u>	<u>2,863,218</u>	<u>3,311,943</u>
Net Assets Released from Restrictions	<u>357,821</u>	<u>(357,821)</u>	<u>-</u>	<u>-</u>
Total Support, Revenue and Net Assets Released from Restrictions	<u>2,746,208</u>	<u>117,010</u>	<u>2,863,218</u>	<u>3,311,943</u>
EXPENSES:				
Program Services:				
Advocacy	1,136,824	-	1,136,824	1,289,864
Counseling	305,381	-	305,381	629,873
Housing	699,201	-	699,201	847,546
Total Program Services	<u>2,141,406</u>	<u>-</u>	<u>2,141,406</u>	<u>2,767,283</u>
Supporting Services:				
Management and General	353,620	-	353,620	343,820
Fundraising	268,922	-	268,922	263,745
Total Supporting Services	<u>622,542</u>	<u>-</u>	<u>622,542</u>	<u>607,565</u>
Total Expenses	<u>2,763,948</u>	<u>-</u>	<u>2,763,948</u>	<u>3,374,848</u>
CHANGE IN NET ASSETS	(17,740)	117,010	99,270	(62,905)
NET ASSETS, Beginning of Year	<u>1,167,123</u>	<u>32,877</u>	<u>1,200,000</u>	<u>1,262,905</u>
NET ASSETS, End of Year	<u>\$ 1,149,383</u>	<u>\$ 149,887</u>	<u>\$ 1,299,270</u>	<u>\$ 1,200,000</u>

The Accompanying Notes are an Integral Part of these Financial Statements.

NEXT DOOR SOLUTIONS TO DOMESTIC VIOLENCE
(A California Nonprofit Public Benefit Corporation)

STATEMENT OF FUNCTIONAL EXPENSES (DETAILS OF PROGRAM SERVICES)

Year Ended June 30, 2008

	<u>ADVOCACY</u>	<u>COUNSELING</u>	<u>HOUSING</u>	<u>TOTAL PROGRAM SERVICES</u>
EXPENSES:				
Salaries	\$ 608,633	\$ 209,534	\$ 473,066	\$ 1,291,233
Payroll Taxes	53,969	18,580	41,948	114,497
Employee Benefits	<u>50,409</u>	<u>17,354</u>	<u>39,180</u>	<u>106,943</u>
Total Salaries and Related Expenses	713,011	245,468	554,194	1,512,673
Professional Services	11,923	6,340	767	19,030
Professional Services, In-Kind	232,023	-	-	232,023
Occupancy	31,014	11,802	44,656	87,472
Materials, In-Kind	45,944	-	-	45,944
Telephone	12,754	2,810	19,755	35,319
Conferences and Meetings	13,375	9,899	8,642	31,916
Client Expenses	29,676	1,036	3,568	34,280
Office Expenses	8,994	3,388	10,272	22,654
Shelter Food and Supplies	1,804	4,193	17,555	23,552
Travel	8,726	1,800	1,744	12,270
Insurance	5,559	1,897	4,582	12,038
Miscellaneous Expenses	208	1,023	4,763	5,994
Printing	2,557	828	2,076	5,461
Repairs and Maintenance	2,318	604	4,322	7,244
Postage	1,274	399	631	2,304
Equipment Maintenance and Rent	1,443	586	2,250	4,279
Membership Dues	71	22	606	699
Property Tax	<u>-</u>	<u>147</u>	<u>2,647</u>	<u>2,794</u>
Total Expenses Before Depreciation	1,122,674	292,242	683,030	2,097,946
Depreciation	<u>14,150</u>	<u>13,139</u>	<u>16,171</u>	<u>43,460</u>
Total Functional Expenses	<u>\$ 1,136,824</u>	<u>\$ 305,381</u>	<u>\$ 699,201</u>	<u>\$ 2,141,406</u>

The Accompanying Notes are an Integral Part of these Financial Statements.

NEXT DOOR SOLUTIONS TO DOMESTIC VIOLENCE
(A California Nonprofit Public Benefit Corporation)

NOTES TO FINANCIAL STATEMENTS

NOTE 1 - ORGANIZATION:

Next Door Solutions to Domestic Violence (the "Organization"), is a multi-cultural, public benefit agency dedicated to providing proactive and progressive solutions to domestic violence through embedded advocates in multiple community entry points. Serving Santa Clara County for the last 37 years, Next Door offers a range of culturally and linguistically appropriate, wrap around services to meet the unique and diverse needs of families impacted by domestic violence. In fiscal year 2007-2008, the Agency served 7,723 clients through the following programs and services.

The Shelter Next Door provides a 24-hour crisis and information hotline, emergency housing, food, clothing, transportation, risk assessments and safety plans, support groups for victims and their children, case management, legal advocacy, and a host of other services.

The Community Office Next Door provides support groups in English and Spanish, child, adolescent and teen programs, support group counseling, legal assistance for protective orders, immigration assistance, the Language Bank, which provides access to services in 37 languages, walk in case management and crisis counseling, services for older battered women, and intervention groups.

HomeSafe San Jose and HomeSafe Santa Clara provide women and children impacted by domestic violence with safe, affordable, transitional housing, financial empowerment skills, life skills, children and youth programming, and other supportive services in a bilingual Spanish/English setting.

The Organization affirms that all aspects of domestic violence must be addressed in order to reduce this problem, and believes that addressing the needs of both adults and children impacted by domestic violence is the key to ending domestic violence in the moment and for all time, that community support, advocacy, and multiple points of entry are critical to long-term solutions to the epidemic of domestic violence that affects our local and national population.

NOTE 2 - PROGRAM SERVICES:

Advocacy

The Organization serves Domestic Violence victims in various advocacy capacities and community entry points.

Family Violence Center - This is a collaborative project with the San Jose Police Department that offers victims of domestic violence "one-stop shopping" for advocacy and referrals. The Organization's advocates see walk-in clients and provide follow-up aftercare.

Other Police Departments - The Organization also provides follow-up services for the Campbell Police Department, Los Gatos Police Department, and the Sheriff's Office.

Legal Services - The Organization's advocates provide legal assistance with Temporary Restraining Orders (TROs), court accompaniment and translation.

NEXT DOOR SOLUTIONS TO DOMESTIC VIOLENCE
(A California Nonprofit Public Benefit Corporation)

NOTES TO FINANCIAL STATEMENTS
(Continued)

NOTE 2 - PROGRAM SERVICES (Continued):

Teen Services - The Organization provides 10-week support groups for teenage youth exposed to domestic violence and/or at risk of developing abusive relationships at 7 community sites throughout the County. Teen Services provide leadership opportunities, field trips, and other incentives as well as POWER, a support group distinctly for teen victims of dating violence, and the Building a Bridge Program, which provides outreach, peer counseling, and referrals to incarcerated teen girls.

Kaiser Permanente Educational Theatre Program - In conjunction with Kaiser Permanente's Educational Theatre PEACE Signs play on violence, the Organization's staff provides faculty and parent presentations, and support groups at local elementary schools for children exposed to violence.

Housing

Shelter Next Door - The Organization's 24-hour emergency shelter provides safety plans, risk assessment, protection, food, crisis counseling, and referrals to children's services as well as other community services for women and their children who are fleeing abusive environments.

24-Hour Hotline - The Organization's crisis hotline is answered 24 hours a day, 7 days a week. The hotline provides immediate crisis assistance in both English and Spanish. It also provides after-hours assistance for Adult Protective Services.

HomeSafe - The Organization provides long-term supportive housing to women and their children at two locations, one in San Jose and one in Santa Clara. Women may stay up to 36 months in 48 units while receiving supportive services such as case management, housing and employment assistance, and children's services.

The Organization receives various Federal, State and local government funding to conduct these programs. Government grants represent over half of the Organization's support and revenue. Remaining support and revenue come from program fees from service recipients, contributions from private foundations and corporations, United Way, and individual donations from the general public.

NOTE 3 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

Basis of Accounting - The financial statements of Next Door Solutions to Domestic Violence have been prepared on the accrual basis of accounting.

Basis of Presentation - The Organization follows standards of accounting and financial reporting for voluntary health and welfare organizations as prescribed by the American Institute of Certified Public Accountants. In accordance with Statement of Financial Accounting Standards (SFAS) No. 117, *Financial Statements of Not-for-Profit Organizations*, the Organization reports its financial position and operating activities in three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

NEXT DOOR SOLUTIONS TO DOMESTIC VIOLENCE
(A California Nonprofit Public Benefit Corporation)

NOTES TO FINANCIAL STATEMENTS
(Continued)

NOTE 3 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued):

Revenue Recognition - The Organization recognizes support and revenue on the accrual basis of accounting. Revenue from grants which have been classified as "exchange transactions" and program fees are recognized as revenue in the period in which the service is provided.

Contributions - Contributions are reported in accordance with SFAS No. 116, *Accounting for Contributions Received and Contributions Made*. Contributions are recognized when the donor makes a pledge to give that is, in substance, an unconditional promise. Contributions are recorded as unrestricted, temporarily restricted, or permanently restricted depending on the nature of donor restrictions. Temporarily restricted contributions are reported as increases in restricted net assets. When the restriction is met the amount is shown as a reclassification of restricted net assets to unrestricted net assets.

Contributions In-Kind - Contributions in-kind are also recognized in accordance with the provisions of SFAS No. 116. Donated equipment and other donated goods are recorded at their estimated fair value as of the date of the donation. Contributed services, which require a specialized skill and which the Organization would have paid for if not donated, are recorded at the estimated fair value at the time the services are rendered. The Organization also receives donated services that do not require specific expertise but which are nonetheless central to the Organization's operations. While these contributed services are not reflected in the financial statements the estimated value of these services is disclosed in Note 9.

Expense Allocation - The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities and in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Indirect salary expense allocation is based on periodic time studies and/or management's estimates. Other indirect costs are based on the percentage of full time equivalent staff members in each function.

Income Taxes - Next Door Solutions to Domestic Violence is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and state income taxes under Section 23701(d) of the California Revenue Taxation Code. Accordingly, no provision for income taxes has been made in the accompanying statements. In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(A) of the Internal Revenue Code and has been classified as an organization that is not a private foundation under Section 509(a)(1) of the Internal Revenue Code.

Advertising - The Organization's policy is to expense advertising costs as the costs are incurred. There were no advertising costs for the years ended June 30, 2008 and 2007.

Reclassifications - Certain amounts in the prior year have been reclassified in order to be consistent with the current year presentation.

NEXT DOOR SOLUTIONS TO DOMESTIC VIOLENCE
(A California Nonprofit Public Benefit Corporation)

NOTES TO FINANCIAL STATEMENTS
(Continued)

NOTE 6 - OBLIGATIONS UNDER CAPITAL LEASE:

The Agency is obliged under non-cancelable capital lease agreements of equipment through April 30, 2010. Lease payments are \$1,279 per month including imputed interest at rates ranging from 9.6% to 20%. The minimum lease payments under the obligations are as follows:

<u>Year Ending June 30,</u>	<u>Amount</u>
2009	\$ 13,770
2010	<u>4,628</u>
	18,398
Less: Imputed Interest	<u>(1,843)</u>
Present Value	<u>\$ 16,555</u>

NOTE 7 - BOARD DESIGNATED NET ASSETS:

Board Designated - Operating Reserves - The Organization maintains a three month reserve to stabilize cash flow and cover any revenue shortfalls that occur because of grant delays and seasonal variation in fundraising receipts that do not meet budgeted expenditures. Government, foundation, and corporation grants make up approximately 95% of the Organization's support and revenue, and there can be significant delays in the receipt of these monies after an award.

NOTE 8 - TEMPORARILY RESTRICTED NET ASSETS:

The Organization's temporarily restricted net assets as of June 30, consisted of the following:

	<u>2008</u>	<u>2007</u>
Fund Development	\$ 48,463	\$ 18,583
Advocacy	45,843	66
Counseling	22,859	2
Children and Youth	15,088	10,003
Housing	12,634	-
Reemployment	5,000	-
General and Administration	<u>-</u>	<u>4,223</u>
Total Temporarily Restricted Net Assets	<u>\$ 149,887</u>	<u>\$ 32,877</u>

NEXT DOOR SOLUTIONS TO DOMESTIC VIOLENCE
(A California Nonprofit Public Benefit Corporation)

NOTES TO FINANCIAL STATEMENTS
(Continued)

NOTE 10 - NET ASSETS RELEASED FROM RESTRICTIONS:

Net assets were released from restrictions during the year by incurring expenses satisfying the restricted purpose or by the expiration of time as follows:

	<u>2008</u>
Net Assets Released from Restrictions:	
Housing	\$ 115,989
Fund Development	84,070
Advocacy	70,281
Counseling	42,143
Children and Youth	41,115
General and Administration	<u>4,223</u>
Total Net Assets Released from Restrictions	<u>\$ 357,821</u>

NOTE 11 - OPERATING LEASE COMMITMENTS:

The Organization had an operating lease agreement for office space which expired on August 31, 2007. Under the terms of the office lease, the Organization was responsible for its share of common area maintenance costs. Subsequent to August 31, 2007 the Organization began leasing the same office space on a month-to-month basis. On May 1, 2008 the Organization entered into a new, revised operating lease agreement which expires on May 31, 2013. The new monthly base rent includes common area maintenance costs. Lease payments for the years ended June 30, 2008 and 2007 totaled \$57,337 and \$78,210, respectively.

Future minimum lease payments are as follows:

<u>Year Ending June 30,</u>	<u>Amount</u>
2009	\$ 166,718
2010	171,722
2011	176,872
2012	182,178
2013	<u>171,149</u>
Total Future Minimum Lease Payments	<u>\$ 868,639</u>

SECTION II
SUPPLEMENTARY INFORMATION

NEXT DOOR SOLUTIONS TO DOMESTIC VIOLENCE
SCHEDULE OF EXPENDITURES OF FEDERAL AND OTHER GOVERNMENTAL AWARDS
(Continued)

Year Ended June 30, 2008

Government Grantor Program Title Pass-through Grantor	Federal CFDA Number	Pass-through Grantor's Number/ Grant Number	Grant Period/ Period In Current Fiscal Year	Award Amount	Revenue Recognized	Governmental Expenditures
U.S. Department of Justice Legal Assistance for Victims: Passed Through: Bay Area Legal Aid	16.524	2006-WL-AX-0059	8/1/06 - 7/31/08	155,088	63,799	63,799
Crime Victim Assistance: Passed Through: State of California - Governor's Office of Emergency Services	16.575	DV07181416	7/1/07 - 6/30/08	123,153	85,751	85,751
Violence Against Women Formula Grants: Passed Through: State of California - Governor's Office of Emergency Services	16.588	DV07181416	7/1/07 - 6/30/08	5,195	4,455	4,455
Grants to Encourage Arrest Policies and Enforcement of Protection Orders - Woman's Advocacy: Passed Through: County of Santa Clara	16.590	2005-WE-AX-0127	9/1/05 - 8/31/07	1,184,945	161,394	161,394
Transitional Housing Assistance for Victims of Domestic Violence, Dating Violence, Stalking, or Sexual Assault	16.736	2005-WH-AX-0053	9/1/05 - 8/31/08	184,526	41,927	41,927
Total U.S. Department of Justice				1,652,907	357,326	357,326
TOTAL FEDERAL ASSISTANCE				2,084,906	616,484	616,484

See Accompanying Notes to Schedule of Expenditures of Federal and Other Governmental Awards.

NEXT DOOR SOLUTIONS TO DOMESTIC VIOLENCE
(A California Nonprofit Public Benefit Corporation)

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL
AND OTHER GOVERNMENTAL AWARDS

NOTE 1 - BASIS OF PRESENTATION:

The accompanying schedule of expenditures of federal and other governmental awards includes the federal and other governmental grant activity of Next Door Solutions to Domestic Violence and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

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Alexander W. Berger (1916-2005)
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CERTIFIED PUBLIC ACCOUNTANTS AND BUSINESS ADVISORS

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David R. Sheets
Robert W. Smiley

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors
Next Door Solutions to Domestic Violence
(A California Nonprofit Public Benefit Corporation)
San Jose, California

We have audited the financial statements of Next Door Solutions to Domestic Violence (a California nonprofit public benefit corporation) as of and for the year ended June 30, 2008, and have issued our report thereon dated December 22, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Next Door Solutions to Domestic Violence's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Next Door Solutions to Domestic Violence's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Organization's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles, such that there is more than a remote likelihood that a misstatement of the Organization's financial statements that is more than inconsequential will not be prevented or detected by the Organization's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Organization's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

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REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH
OMB CIRCULAR A-133

To the Board of Directors
Next Door Solutions to Domestic Violence
(A California Nonprofit Public Benefit Corporation)
San Jose, California

Compliance

We have audited the compliance of Next Door Solutions to Domestic Violence (a California nonprofit public benefit corporation) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2008. Next Door Solutions to Domestic Violence's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Next Door Solutions to Domestic Violence's management. Our responsibility is to express an opinion on Next Door Solutions to Domestic Violence's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Next Door Solutions to Domestic Violence's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Next Door Solutions to Domestic Violence's compliance with those requirements.

In our opinion, Next Door Solutions to Domestic Violence complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2008.

SECTION IV
SCHEDULE OF FINDINGS AND QUESTIONED COSTS

NEXT DOOR SOLUTIONS TO DOMESTIC VIOLENCE
(A California Nonprofit Public Benefit Corporation)

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
(Continued)

Year Ended June 30, 2008

U.S. DEPARTMENT OF JUSTICE

Name of Program - Grants to Encourage Arrest Policies and Enforcement of Protection Orders -

Women's Advocacy - County of Santa Clara

CFDA No. - 16.590

Grant No. - 2005-WE-AX-0127

Grant Period - 9/1/05 to 8/31/07

None

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Name of Program - Community Development Block Grants

CFDA No. - 14.218

Grant No. - Various

Grant Period - 7/1/07 to 6/30/08

None

NEXT DOOR SOLUTIONS TO DOMESTIC VIOLENCE
(A California Nonprofit Public Benefit Corporation)

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

Year Ended June 30, 2008

NONE